



McKay Used Books
8345 Sudley Road
703-361-9042

APPLICATION FOR
TEMPORARY SUMMER CASHIER

Today's Date _____ Date Available to Work _____

First Name _____ Last Name _____

Full Address _____

Email _____

Email is our primary means of contact

Best Phone Number to Reach you at () _____

How many 8 hours shifts are you interested in working each week? _____

Questionnaire

1. Are you a citizen of the United States of America, and/or legally eligible to work in the U.S.A? _____

2. Have you ever been convicted of a felony or have been incarcerated in the last five years? _____ if yes, please explain _____

(Convictions are not an automatic bar of employment)

3. Are you over 18 years of age? _____ If no, what age? _____

4. What are your areas of interest? (Check all that apply)

___ Books ___ Movies ___ Music ___ Video Games ___ Other Gaming

5. Please list any and all employees that you know who work for McKay's:

6. Please tell us why you would be a great addition to our team!

Education

School	Name ----- Location	List Dates Attended	Did you graduate? If so, list degree and/or certification type.
High		From: _____ To: _____	
College		From: _____ To: _____	
Other		From: _____ To: _____	

Computer Skills

Please rate your familiarity with each skill on a scale of 1 to 10, 1 being beginner level and 10 being professional
____Microsoft Windows10 ____Google Chrome ____POS Systems

Employment/Volunteer History

Employer_____

Location _____ Phone # _____

Name of Supervisor _____

Job Title _____

Responsibilities _____

Dates of Employment _____ to _____ Ending Rate of Pay _____

Employer_____

Location _____ Phone # _____

Name of Supervisor _____

Job Title _____

Responsibilities _____

Dates of Employment _____ to _____ Ending Rate of Pay _____

Richard McKay Used Books Summer Stock Employees Information

1. This position *is temporary* and will begin early June 2019 and terminate on or before September 1, 2019.
2. The pay rate for this position is \$9/hr.
3. The applicant must:
 - Possess mathematical skills and the ability to handle transactions quickly and accurately.
 - Have a positive, helpful attitude toward customers, including the ability to speak clearly and convey information accurately.
 - Be capable of lifting up to 50 lbs, bending and twisting, and standing for long periods of time
 - Be available to work at least one closing shift and one weekend shift, Saturday or Sunday, each week.

By signing this form I agree that if I am offered employment with Richard McKay Used Books, Inc. my employment will be for no definite term and either Richard McKay Used Books, Inc. or I will have the right to terminate the employment relationship at any time, with or without cause. I certify that the information included on this application form is accurate and complete, and that I am a legal U.S. citizen or legally eligible to work in the U.S.A. I understand that if any information is found to be incomplete or inaccurate, my application may be rejected, or employment may be terminated. Richard McKay Used Books, Inc. is an equal opportunity employer, we do not discriminate on the basis of race, color, age, sex, religion, national origin, disability, sexual orientation, or any other basis prohibited by federal, state, or provincial law.

Signature _____ Date _____