



**McKay Used Books**  
8345 Sudley Road  
703-361-9042

**APPLICATION FOR**  
**TEMPORARY SUMMER STOCK EMPLOYMENT**

Today's Date \_\_\_\_\_ Date Available to Work \_\_\_\_\_

Name (Last, First, M.I.) \_\_\_\_\_

Address \_\_\_\_\_

Home Phone (    ) \_\_\_\_\_ Cell Phone (    ) \_\_\_\_\_

Email \_\_\_\_\_

**Employment History**

Employer \_\_\_\_\_

Address \_\_\_\_\_

Name of Supervisor \_\_\_\_\_

Job Title \_\_\_\_\_

Responsibilities \_\_\_\_\_

Telephone (    ) \_\_\_\_\_ Dates of Employment \_\_\_\_\_ to \_\_\_\_\_

Beginning Rate of Pay \_\_\_\_\_ Ending Rate of Pay \_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_

Name of Supervisor \_\_\_\_\_

Job Title \_\_\_\_\_

Responsibilities \_\_\_\_\_

Telephone (    ) \_\_\_\_\_ Dates of Employment \_\_\_\_\_ to \_\_\_\_\_

Beginning Rate of Pay \_\_\_\_\_ Ending Rate of Pay \_\_\_\_\_

**Questionnaire**

1. Are you a citizen of the United States of America, or legally eligible to work in the U.S.A?  
\_\_\_\_\_

2. Have you ever been convicted of a felony or have been incarcerated in the last five years? \_\_\_\_\_

if yes, please explain \_\_\_\_\_

(Convictions are not an automatic bar of employment)

3. Are you over 18 years of age? \_\_\_\_\_ If no, what age? \_\_\_\_\_

4. What are your areas of interest? (Check all that apply)

Books     Movies     Music     Video Games

5. Please list any and all employees that you know who work for McKay's:

\_\_\_\_\_

6. What work/volunteer experience do you have relevant to this position?

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**Education**

School	Name ----- Location	List Dates Attended	Did you graduate? If so, list degree and/or certification type.
High		From: _____ To:	
College		From: _____ To:	
Other		From: _____ To:	

**Computer Skills**

Please check all that apply:

Microsoft Windows10     Google Chrome     Google Mail     Amazon.com

**Richard McKay Used Books Summer Stock Employees Information**

- 1. This position is temporary and will begin Mid June 2018 and terminate on or before September 3, 2018.**
- 2. The pay rate for this position is \$9/hr.**
- 3. This position will require lifting and bending with little to no sitting.**

By signing this form I agree that if I am offered employment with Richard McKay Used Books, Inc. my employment will be for no definite term and either Richard McKay Used Books, Inc. or I will have the right to terminate the employment relationship at any time, with or without cause. I certify that the information included on this application form is accurate and complete, and that I am a legal U.S. citizen or legally eligible to work in the U.S.A. I understand that if any information is found to be incomplete or inaccurate, my application may be rejected, or employment may be terminated. Richard McKay Used Books, Inc. is an equal opportunity employer, we do not discriminate on the basis of race, color, age, sex, religion, national origin, disability, sexual orientation, or any other basis prohibited by federal, state, or provincial law.

Signature \_\_\_\_\_ Date \_\_\_\_\_